College Curriculum Committee Meeting
11:00am, February 27th, 2013
Pugh 160

Members Present: Deborah Amberson, Shifra Armon, Gail Fanucci, Selman Hershfield, Peter Sin

College Resource Dean: David Pharies

Meeting called to order at 11:00am

I. Minutes from February 13th 2013 were tabled.

II. Discussion Items

Termination of BA program in Asian Studies – APPROVE

Spanish Major: request to change prerequisites for 4000 level courses – CONDITIONAL APPROVE
Committee suggested rephrasing sentence “Any of the following […] for 4000-level SPW courses” as follows: “Any one of the following courses constitutes the prerequisite for 4000-level SPW courses: SPW 3030, 3031, 3080, 3100, 3101.”

III. New UCC1s

AFA3XXX Civil Rights and Religion – RECYCLE
The committee made the following comments/suggestions:
1. UCC1 form: department number should be provided in top space and not course reference 3XXX
2. UCC1 form: under full course title you have given course description. Please provide course title.
3. UCC1 form: rotating topic should presumably be no and not yes and no.
4. UCC1 form: course description should begin: “Examination of the role of religion etc.”
5. UCC1 form: category of instruction should be intermediate rather than advanced
6. Syllabus: Assignment section would benefit from a clearer presentation. You could consider prefacing the section with a table clearly indicating grade distribution
7. Syllabus: course calendar refers to a specific semester in which, for example, you had to cancel class for a conference on the 19th of November. Remove these specificities from the course calendar as it is unlikely that such an event would occur on exactly the same date in the future.

AFA3XXX Race, Religion and Rebellion – RECYCLE
1. UCC1 form: department number should be provided in top space and not course reference 4XXX
2. UCC1 form: rotating topic should be no.
3. UCC1 form: course description should begin: “Examination of the interplay of religion, race and rebellion etc.”
4. UCC1 form: category of instruction should be intermediate rather than advanced
5. UCC1 form: under rationale, consider rephrasing as follows: “Course satisfies a requirement of the African American Studies.” As the African American Studies major has been approved, you should also indicate major as well as minor here.
6. Syllabus: course objectives section is a required component of every syllabus.
7. Syllabus: attendance policy is unclear
8. Syllabus: place the grade distribution section (“Grades will be based on six things”) before the detailed description of the assignments?

EUH4XXX Terrorism and Political Violence in Post-war Europe – RECYCLE
The committee made the following comments/suggestions:
1. UCC1 form indicates “6 hours of history” as prerequisite, while syllabus states that “it is assumed that the student has a background in history/politics and particularly in European history.” Please give a specific prerequisite that reflects the statement in the syllabus.
2. Syllabus: attendance policy is unclear and seems a contradictory. Also provide the link to UF official policy on excused absences.
3. Rename “final exam” as “second exam” as it is not permitted to schedule final exams during the last week of the semester.
4. Syllabus – code of conduct section: as cell phones are part of the UF emergency alert system, we can only ask that they be set to silent or vibrate
5. Code of conduct section, make-up policy/no late papers: rephrase your statement regarding no late papers so that it is in conformity with UF policy which allows makeup for excused absences.

CPO4XXX Comparative Elections – RECYCLE
The committee made the following comments/suggestions:
1. Syllabus: course objectives section is a required component of every syllabus.
2. Syllabus: assignments and grades section. Change “one reaction paper” x 2 to “first reaction paper” and “second reaction paper”. Change the “see details below” phrasing to “see course calendar for details.”
3. Syllabus attendance/participation policies and grading: the section beginning “to receive an A or B for attendance” is unclear. Use a point format (out of the total 10% for attendance/participation) instead of the letter grade system.