College Curriculum Committee Meeting  
11:00am, January 30, 2013  
Pugh 160

Members Present: Deborah Amberson, Shifra Armon, Jason Blackburn, Gail Fanucci, Lilian Guerra, Selman Hershfield, Tanya Koropeckyj-Cox, Peter Sin

College Resource Dean: David Pharies

Meeting called to order at 11:00am

I. Minutes from January 16th 2013 were approved.

II. Discussion Items

BS Computer Science – Proposed Changes – APPROVE

Asian American Studies – Request for Minor – CONDITIONAL APPROVE

The Committee made the following comments/suggestions:

1. Where “title” change for “Introduction to Asian American Studies” is addressed, we would recommend rephrasing to reference a “topic” change, since this involves a variable topics course. However, given that this literary Asian American studies course is taught repeatedly, we would actually recommend that you undertake the course approval process to have this course formalized and assigned a distinct number.

2. Reason 1 for proposing the minor in Asian American Studies (coordinators certify after completion etc.) seems a little odd. Perhaps this sentence could be omitted.

3. Re eventual sun-setting of the certificate: the committee recommends that you reconsider this option as the certificate offers certain advantages to students such as the possibility of exceeding the 120 credit-hour limit.

Philosophy – Changes in Major Requirements – TABLE

III. UCC2s carried over from last meeting

RUT2100 Russian Masterpieces – APPROVE

IV. UCC1s carried over from last meeting

RUT3442 Russia through Film – DENY

The Committee made the following comments/suggestions:

1. Generally speaking, the organization of the syllabus could be improved and certain UF links (GPA link, Attendance link etc.) must be included. In order to facilitate your resubmission of this course proposal, we would recommend that you consult the sample syllabus provided at the following link: http://www.clas.ufl.edu/curriculum/courses.html (Direct link to Syllabus: http://www.clas.ufl.edu/curriculum/documents/ExampleSyllabus.pdf)

2. Course Aims section should be reformatted to reflect a focus on what the students might expect to learn in this course.

3. Course assignments: A. Pass/Fail tests need reconsideration or clarification. How, for example, will the pass/fail criterion be transformed into a letter grade? B. Attendance and
Participation carry a huge percentage (40%) of the final grade. We would, therefore, ask that you provide a more detailed description of how students might earn or lose points from this course component.

4. Course readings: the committee questioned the use of Wikipedia as a class source as this is a website that welcomes editing from the public and is, therefore, frequently changed. We would ask, then, how you plan to guarantee the stability of these assigned readings.

5. Final Project describes the selection of a film that “has not been watched in class or at home.” The phrasing here is odd. Perhaps you would consider something along the lines of: “a pre-approved Russian film that we have not studied over the course of the semester.”

6. Since your proposal has been denied, you will need to begin the process again by submitting a new UCC1 form with a corrected syllabus.

GLY4450 Geophysics – RECYCLE
The Committee offered the following comments/suggestions:
1. UCC1 form should provide the name and email of the department contact person
2. C- statement is missing
3. Disability Resources link is missing
4. The language used in the various sections (Homework, Exam etc.) on page 2 of the syllabus remains a little unclear: A. Homework section: “Assignments will always be due 1 week after assignment” is very confusing, B. Writing Project section: “We will be approximately following” seems a little odd. C. Writing Project: “adapt to the pace that” should read “adapt to the pace at which.” D. Writing Project: “receive a your paper with detailed comments and suggestion back” would benefit from correction and rephrasing. E. Attendance policy section: “online course notes are no substitute” – perhaps “course notes” is sufficient here. Or, are you perhaps referring to notes you yourself upload for the students?

V. Resubmitted UCC1s

PHI3XXX Philosophy and Death – RECYCLE
The Committee offered the following comments:
1. External Consultations are still missing
2. UCC1 form: “and so on” has not been deleted from course description
3. Table relating to unexcused absences doesn’t account for the possibility of missing an unannounced exam. Perhaps you would include something like the following in your table: None (unless you miss an unannounced exam).
4. Stress and Counseling: UF Counseling and Mental Health Resources is the standard heading

VI. New UCC1s

GEO4XXX Introduction to Spatial Networks – TABLE

GEO6XXX Spatial Networks – TABLE